

**OP/EUI/REFS/2017/003**

**NON-DISCLOSURE AGREEMENT**

*(To be filled in and signed by every interpreter and/or translator who collaborates with the European University Institute)*

**Tender for the provision of services for translating, editing, proof-reading, transcribing for administrative purposes and interpreting for the European University Institute**

With reference to the contract **OP/EUI/REFS/2017/003**, concluded between the European University Institute and the Company \_\_\_\_\_,  
I, the undersigned, \_\_\_\_\_,  
as interpreter and/or translator of the Company, declare:

- To deal with maximum confidentiality any document and/or text received or seen during the contract period and/or every single task;
- To not keep any copy or written information and/or documents provided for the performance in the contract and for any single task;
- To not divulge to third parties any information which is not publicly accessible;
- To not use any information directly or indirectly connected with the performances provided within the contract and/or for a single task for the benefit of myself or of third parties;
- To be aware that I cannot divulge any information concerning the work of the EUI unless authorized by the latter itself.

This declaration will be effective until the information is legitimately made publicly accessible, even beyond the natural expiry date of the contract concerned.

Date and place \_\_\_\_\_

Signature \_\_\_\_\_

**A non-certified copy of valid identification of the subscriber is enclosed.**